

SUTTON PARK PRIMARY SCHOOL



FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

Ministry Number: 1520

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SUTTON PARK PRIMARY SCHOOL

Financial Statements - For the year ended 31 December 2017

Index

Page	Statement
2	Statement of Responsibility
3	Statement of Comprehensive Revenue and Expense
4	Statement of Changes in Net Assets/Equity
5	Statement of Financial Position
6	Statement of Cash Flows
	Notes to the Financial Statements, incorporating:
7 - 10	Statement of Accounting Policies
11 - 17	Other Notes and Disclosures
18	Members of the Board of Trustees
	Kiwisport Report
	Principal's Reports
	Auditor's Report

Sutton Park Primary School Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

OFA KATOA
Full Name of Board Chairperson

IOSUA ESERA
Full Name of Principal


Signature of Board Chairperson


Signature of Principal

29/05/2018
Date:

29/5/18
Date:

Sutton Park Primary School Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue				
Government Grants	2	4,297,062	4,095,883	3,971,976
Locally Raised Funds	3	171,613	143,657	217,294
Interest Earned		12,030	8,000	9,310
		<u>4,480,705</u>	<u>4,247,540</u>	<u>4,198,580</u>
Expenses				
Locally Raised Funds	3	82,976	58,407	115,847
Learning Resources	4	3,079,319	2,965,712	2,834,469
Administration	5	211,876	245,745	215,633
Finance Costs		6,623	7,545	1,187
Property	6	973,691	841,880	832,269
Depreciation	7	149,280	139,032	118,347
Loss on Disposal of Property, Plant and Equipment		12,905	-	6,769
		<u>4,516,670</u>	<u>4,258,321</u>	<u>4,124,521</u>
Net Surplus / (Deficit)		(35,965)	(10,781)	74,059
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(35,965)</u>	<u>(10,781)</u>	<u>74,059</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Sutton Park Primary School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2017

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Balance at 1 January	<u>851,958</u>	<u>851,958</u>	<u>777,899</u>
Total comprehensive revenue and expense for the year	(35,965)	(10,781)	74,059
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	-
Equity at 31 December	<u>815,993</u>	<u>841,177</u>	<u>851,958</u>
Retained Earnings	815,993	841,177	851,958
Reserves	-	-	-
Equity at 31 December	<u>815,993</u>	<u>841,177</u>	<u>851,958</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Sutton Park Primary School Statement of Financial Position

As at 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Assets				
Cash and Cash Equivalents	8	(68,530)	180,877	124,246
Accounts Receivable	9	181,041	129,110	129,110
GST Receivable		19,614	24,886	24,886
Prepayments		14,548	28,525	28,525
Inventories	10	-	667	667
Investments	11	400,000	185,175	185,175
Funds due for Capital Works Projects	18	2,906	-	44,028
		<u>549,579</u>	<u>549,240</u>	<u>536,637</u>
Current Liabilities				
Accounts Payable	13	234,266	225,649	225,649
Provision for Cyclical Maintenance	14	-	-	-
Painting Contract Liability - Current Portion	15	26,630	26,630	26,630
Finance Lease Liability - Current Portion	16	39,258	38,906	14,121
Grants in Advance	17	20,000	-	10,000
Funds held for Capital Works Projects	18	14,950	-	-
		<u>335,104</u>	<u>291,185</u>	<u>276,400</u>
Working Capital Surplus/(Deficit)		214,475	258,055	260,237
Non-current Assets				
Property, Plant and Equipment	12	834,073	814,623	820,976
		<u>834,073</u>	<u>814,623</u>	<u>820,976</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	183,565	183,566	162,515
Painting Contract Liability	15	13,208	13,209	35,514
Finance Lease Liability	16	35,782	34,726	31,226
		<u>232,555</u>	<u>231,501</u>	<u>229,255</u>
Net Assets		<u>815,993</u>	<u>841,177</u>	<u>851,958</u>
Equity		<u>815,993</u>	<u>841,177</u>	<u>851,958</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Sutton Park Primary School Statement of Cash Flows

For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash flows from Operating Activities				
Government Grants		1,310,114	1,362,339	1,223,587
Locally Raised Funds		157,833	143,657	231,413
Goods and Services Tax (net)		5,272	(5,777)	(5,777)
Payments to Employees		(728,134)	(750,332)	(565,018)
Payments to Suppliers		(623,508)	(713,001)	(784,789)
Interest Paid		(6,623)	(7,545)	(1,187)
Interest Received		8,918	7,274	9,310
Net cash from / (to) the Operating Activities		123,872	36,615	107,539
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		-	-	(6,769)
Purchase of PPE (and Intangibles)		(111,356)	(210,431)	(80,586)
Purchase of Investments		(214,825)	(33,858)	(33,858)
Net cash from / (to) the Investing Activities		(326,181)	(244,289)	(121,213)
Cash flows from Financing Activities				
Finance Lease Payments		(34,233)	73,632	(4,714)
Painting contract payments		(22,306)	(22,306)	(22,306)
Funds Administered on Behalf of Third Parties		66,072	-	(108,544)
Net cash from Financing Activities		9,533	51,326	(135,564)
Net increase/(decrease) in cash and cash equivalents		(192,776)	(156,348)	(149,238)
Cash and cash equivalents at the beginning of the year	8	124,246	337,225	273,484
Cash and cash equivalents at the end of the year	8	(68,530)	180,877	124,246

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Sutton Park Primary School

Notes to the Financial Statements

1 Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Sutton Park Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance.

After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment. The School has met the requirements under Schedule 6 Section 28 of the Education Act 1989 in relation to the acquisition of securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	20 years
Furniture and equipment	10 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	3 - 4 years
Library resources	12.5% Diminishing value

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

o) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

q) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2 Government Grants

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	1,157,021	1,186,494	1,031,699
Teachers' salaries grants	2,260,523	2,178,099	2,178,099
Use of Land and Buildings grants	699,764	570,290	570,290
Other MoE Grants	179,754	161,000	191,888
	<u>4,297,062</u>	<u>4,095,883</u>	<u>3,971,976</u>

3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	71,882	70,000	66,733
Fundraising	71,318	47,011	97,503
Trading	20,611	19,596	23,346
Activities	7,802	7,050	29,712
	<u>171,613</u>	<u>143,657</u>	<u>217,294</u>
Expenses			
Activities	54,487	47,000	53,304
Trading	2,006	1,000	2,124
Fundraising (costs of raising funds)	26,483	10,407	60,419
	<u>82,976</u>	<u>58,407</u>	<u>115,847</u>
<i>Surplus for the year Locally raised funds</i>	<u>88,637</u>	<u>85,250</u>	<u>101,447</u>

4 Learning Resources

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	198,161	156,592	160,273
Equipment repairs	2,656	2,500	1,178
Information and communication technology	8,696	4,388	32,972
Library resources	852	1,300	895
Employee benefits - salaries	2,843,721	2,762,232	2,608,900
Staff development	25,233	38,700	30,251
	<u>3,079,319</u>	<u>2,965,712</u>	<u>2,834,469</u>

5 Administration

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	6,160	6,260	6,070
Board of Trustees Fees	6,050	8,000	4,605
Board of Trustees Expenses	14,718	14,110	16,277
Communication	9,505	9,600	4,794
Consumables	21,234	36,000	36,455
Operating Lease	5,520	5,520	6,975
Other	27,840	21,560	22,714
Employee Benefits - Salaries	98,661	122,995	95,349
Insurance	8,500	8,000	8,984
Service Providers, Contractors and Consultancy	13,688	13,700	13,410
	<u>211,876</u>	<u>245,745</u>	<u>215,633</u>

6 Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	28,735	25,000	23,944
Consultancy and Contract Services	69,769	65,000	56,762
Cyclical Maintenance Provision	33,386	28,376	29,236
Grounds	4,894	12,800	6,623
Heat, Light and Water	36,817	35,000	37,478
Repairs and Maintenance	51,100	57,128	56,102
Use of Land and Buildings - Non Integrated	699,764	570,290	570,290
Employee Benefits - Salaries	49,226	48,286	51,834
	<u>973,691</u>	<u>841,880</u>	<u>832,269</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7 Depreciation of Property, Plant and Equipment

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements - Crown	45,146	53,039	45,148
Furniture and Equipment	49,666	54,762	46,615
Information and Communication Technology	17,695	22,680	19,306
Leased Assets	33,967	5,180	4,409
Library Resources	2,806	3,370	2,869
	<u>149,280</u>	<u>139,032</u>	<u>118,347</u>

8 Cash and Cash Equivalents

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	-	180,877	124,246
Bank Overdraft	(68,530)	-	-
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>(68,530)</u>	<u>180,877</u>	<u>124,246</u>

9 Accounts Receivable

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	13,780	-	-
Receivables from the Ministry of Education	26,661	-	-
Interest Receivable	3,838	726	726
Teacher Salaries Grant Receivable	136,762	128,384	128,384
	<u>181,041</u>	<u>129,110</u>	<u>129,110</u>
Receivables from Exchange Transactions	17,618	726	726
Receivables from Non-Exchange Transactions	163,423	128,384	128,384
	<u>181,041</u>	<u>129,110</u>	<u>129,110</u>

10 Inventories

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Stationery	-	667	667
	<u>-</u>	<u>667</u>	<u>667</u>

11 Investments

The School's investment activities are classified as follows:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Asset			
Short-term Bank Deposits	400,000	185,175	185,175

12 Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2017						
Building Improvements	402,054	-	-	-	(45,146)	356,908
Furniture and Equipment	281,659	78,485	-	-	(49,666)	310,478
Information and Communication Technology	71,527	29,936	(12,332)	-	(17,695)	71,436
Leased Assets	45,652	63,926	-	-	(33,967)	75,611
Library Resources	20,084	2,935	(573)	-	(2,806)	19,640
Balance at 31 December 2017	<u>820,976</u>	<u>175,282</u>	<u>(12,905)</u>	<u>-</u>	<u>(149,280)</u>	<u>834,073</u>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2017			
Building Improvements	902,951	(546,043)	356,908
Furniture and Equipment	976,939	(666,461)	310,478
Information and Communication Technology	271,043	(199,607)	71,436
Leased Assets	113,987	(38,376)	75,611
Library Resources	62,565	(42,925)	19,640
Balance at 31 December 2017	<u>2,327,485</u>	<u>(1,493,412)</u>	<u>834,073</u>

The net carrying value of equipment held under a finance lease is \$75,611.

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2016						
Building Improvements	447,202	-	-	-	(45,148)	402,054
Furniture and Equipment	294,025	37,047	(2,798)	-	(46,615)	281,659
Information and Communication Technology	47,411	46,642	(3,220)	-	(19,306)	71,527
Leased Assets	-	50,061	-	-	(4,409)	45,652
Library Resources	20,038	3,665	(750)	-	(2,869)	20,084
Balance at 31 December 2016	<u>808,676</u>	<u>137,415</u>	<u>(6,768)</u>	<u>-</u>	<u>(118,347)</u>	<u>820,976</u>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2016			
Building Improvements	902,951	(500,897)	402,054
Furniture and Equipment	898,454	(616,795)	281,659
Information and Communication Technology	373,309	(301,782)	71,527
Leased Assets	50,061	(4,409)	45,652
Library Resources	61,383	(41,299)	20,084
Balance at 31 December 2016	<u>2,286,158</u>	<u>(1,465,182)</u>	<u>820,976</u>

The net carrying value of equipment held under a finance lease is \$45,652.

13 Accounts Payable

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Operating creditors	75,327	92,183	78,129
Accruals	6,260	-	6,170
Employee Entitlements - salaries	145,255	128,384	136,268
Employee Entitlements - leave accrual	7,424	5,082	5,082
	<u>234,266</u>	<u>225,649</u>	<u>225,649</u>
Payables for Exchange Transactions	234,266	225,649	225,649
	<u>234,266</u>	<u>225,649</u>	<u>225,649</u>

The carrying value of payables approximates their fair value.

14 Provision for Cyclical Maintenance

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Provision at the Start of the Year	162,515	162,515	145,049
Increase to the Provision During the Year	21,051	21,051	21,051
Adjustment to the Provision	(1)	-	(3,585)
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	<u>183,565</u>	<u>183,566</u>	<u>162,515</u>
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Term	183,565	183,566	162,515
	<u>183,565</u>	<u>183,566</u>	<u>162,515</u>

15 Painting Contract Liability

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Liability	26,630	26,630	26,630
Non Current Liability	13,208	13,209	35,514
	<u>39,838</u>	<u>39,839</u>	<u>62,144</u>

In 2006 the Board signed an agreement with Programmed Property Services Ltd (the contractor) for an agreed programme of work covering a fourteen year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2006, with regular maintenance in subsequent years. The agreement has an annual commitment of \$26,630. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

16 Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
No Later than One Year	39,258	38,906	14,121
Later than One Year and no Later than Five Years	35,782	34,726	31,226
Later than Five Years	-	-	-
	<u>75,040</u>	<u>73,632</u>	<u>45,347</u>

17 Grants in Advance

	2017	2017 Budget (Unaudited)	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Grants received in advance	20,000	-	10,000
	<u>20,000</u>	<u>-</u>	<u>10,000</u>

18 Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$	\$	\$
Modernisation	<i>in progress</i>	(42,792)	85,717	(27,975)	-	14,950
Roof Replacement	<i>in progress</i>	(1,236)	-	(1,670)	-	(2,906)
Totals		<u>(44,028)</u>	<u>85,717</u>	<u>(29,645)</u>	<u>-</u>	<u>12,044</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	14,950
Funds Due from the Ministry of Education	(2,906)
	<u>12,044</u>

	2016	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$	\$	\$
Carpark Resurfacing	<i>completed</i>	4,237	-	(4,609)	372	-
Modernisation	<i>in progress</i>	70,279	-	(113,071)	-	(42,792)
Roof Replacement	<i>in progress</i>	-	-	(1,236)	-	(1,236)
Totals		<u>74,516</u>	<u>-</u>	<u>(118,916)</u>	<u>372</u>	<u>(44,028)</u>

19 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20 Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	6,050	4,605
Full-time equivalent members	0.08	0.08
<i>Leadership Team</i>		
Remuneration	330,237	288,439
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	336,287	293,044
Total full-time equivalent personnel	3.08	3.08

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140 - 150	140 - 150
Benefits and Other Emoluments	0 - 10	0 - 10
Termination Benefits	0	0

Other Employees

No other employee received total remuneration over \$100,000.

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21 Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual \$0	2016 Actual \$0
Total	0	0
Number of People	0	0

22 Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

23 Commitments

(a) Capital Commitments

As at 31 December 2017 the Board has no capital commitments.

(Capital commitments at 31 December 2016: nil)

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

- (a) 3 operating leases with TRL Leasing Limited for various computer equipment; and
- (b) 1 operating lease with Advaro Limited for a phone system.

	2017 Actual \$	2016 Actual \$
No later than One Year	8,086	17,116
Later than One Year and No Later than Five Years	8,280	20,266
Later than Five Years	-	-
	16,366	37,382

24 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

25 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	(68,530)	180,877	124,246
Receivables	181,041	129,110	129,110
Investments - Term Deposits	400,000	185,175	185,175
Total Loans and Receivables	512,511	495,162	438,531

Financial liabilities measured at amortised cost

Payables	234,266	225,649	225,649
Finance Leases	75,040	73,632	45,347
Painting Contract Liability	39,838	39,839	62,144
Total Financial Liabilities Measured at Amortised Cost	349,144	339,120	333,140

26 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

27 Breach of Law - Breach of Borrowings Limit

The school has entered into overdraft agreements with their bank, which is considered borrowings under the accounting standards. The board of trustees are allowed to borrow funds to the extent that their repayments in any financial year do not exceed 10% of their operations grant. The repayments of borrowings in the current year amounted to 12% of the operations grant and therefore require ministerial approval. As the school has not obtained the appropriate ministerial approval, this represents a breach of Regulation 12 of the Crown Entities (Financial Powers) Regulations 2005.

Sutton Park Primary School

Members of the Board of Trustees

For the year ended 31 December 2017

Name	Position	How position on Board gained	Term expires
Ioelu Tautaiolofua	Chairperson	Elected May 2016	May 2019
Taniela Fangai'uiha	Parent Representative	Elected May 2016	May 2019
Ofa Katoa	Parent Representative	Elected May 2016	May 2019
Deepanjali Raj	Parent Representative	Elected May 2016	May 2019
Epenesa Sooula	Parent Representative	Elected May 2016	May 2019
Tania Lakokiperitania	Staff Representative	Elected May 2016	May 2019
Iosua Esera	Principal	Appointed	



SUTTON PARK SCHOOL
89 Vine Street, Mangere East, Auckland 2024
Telephone (09) 276 4560 Facsimile: (09) 276 4529

Principal: Fa'atili Iosua Esera

Updated Statement of Kiwi Sport Funding

Kiwisport is a Government funded initiative to support student participation in organised sport. In 2017 the school received total Kiwisport funding of \$11,300.58 (excluding GST). The funding was put towards the purchase of Sports Gear, Sport activities and transports the total cost of which was \$52,254.72. The \$40,410.00 was funded by the Trillian Trust for Sport Uniform for all student from Yr1 - Yr8. The number of students participating in organised sport at the end of the school year was 100% of the school roll.

Iosua Esera
Principal



School Name:	Sutton Park School	School Number: 1520
Strategic Aim:	Accelerate student achievements especially in literacy and numeracy.	
Annual Aim:	<p>Writing:</p> <ul style="list-style-type: none"> To accelerate the achievement of all students so that all will improve 3 e-asttle sub-levels in writing by the end of 2017. <p>Reading:</p> <ul style="list-style-type: none"> To accelerate the achievement of all students with identified levels of achievements at the start of the year, to progress by 3 e-asttle sub-levels in reading by the end of 2017 <ul style="list-style-type: none"> PM levels (Juniors) Probe levels (Seniors) <p>Maths:</p> <ul style="list-style-type: none"> To accelerate the achievement of all students with identified levels of achievements at the start of the year, to improve by three e-asttle sub-levels by the end of 2017. 	
Target:	<p>Writing:</p> <ul style="list-style-type: none"> To accelerate the achievement of Year 8 students so that 80% of students achieving below and well below will be achieving at and above at the end of 2017. <p>Reading:</p> <ul style="list-style-type: none"> To accelerate the achievements of Year 6 students so that 75% of those achieving below and well below will achieve at and above the national standards in Reading for Year 6, by the end of 2017. <p>Maths:</p> <ul style="list-style-type: none"> To accelerate the achievement of Year 8 students so that 70% of those achieving below and well below will achieve at and above the national standards by the end of the year. 	



MINISTRY OF EDUCATION
Школа и Университет

Tataritanga raraunga

Baseline Data:

Writing:

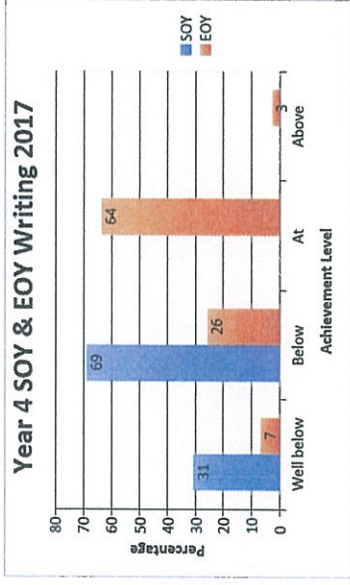
- At the end of 2016, 45% of Year 7 students were writing below and well below the national standard for Year 7.

Reading:

- At the end of 2016, 22% of Year 5 students were reading below and well below the national standard for Year 5.

Maths:

- At the end of 2016, 45% of Year 7 students were achieving below and well below the national standard for Year 7 students.

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>															
<p>WRITING:</p> <ul style="list-style-type: none"> Teams discussed and addressed the needs of low students in team meetings. Development of SPS writing progressions based on National Standards and the Literacy Learning Progressions. Moderation of writing assessments and teacher judgements. New Bilingual education model implemented to support English language development over time. Teacher only day for COLs - where Alison Davies presented on how to accelerate Writing. At COLs we had across school Writing 	<div data-bbox="555 1048 906 1630">  <table border="1"> <caption>Year 4 SOY & EOY Writing 2017</caption> <thead> <tr> <th>Achievement Level</th> <th>SOY (%)</th> <th>EOY (%)</th> </tr> </thead> <tbody> <tr> <td>Well below</td> <td>31</td> <td>7</td> </tr> <tr> <td>Below</td> <td>69</td> <td>26</td> </tr> <tr> <td>At</td> <td>0</td> <td>64</td> </tr> <tr> <td>Above</td> <td>0</td> <td>3</td> </tr> </tbody> </table> </div> <p>The SOY (Start of year data) and EOY (End of year data).</p>	Achievement Level	SOY (%)	EOY (%)	Well below	31	7	Below	69	26	At	0	64	Above	0	3	<p>30% of Year 4 students did not meet the target because of the following reasons:</p> <ul style="list-style-type: none"> Those that were in bilingual classes with a pre-dominance of non-English language. These students may have made less progress than expected in English owing to the less amount of time working in English. Continue working on strengthening teacher OTJ's with the support of our Literacy facilitator. Not enough support from whanau as well as poor attendance hindering their performance in class. 	<ul style="list-style-type: none"> Students remaining below or well below are monitored closely through creating IEP's for these students. Students transitioning from immersion and classes with high percentages of L1 to classes with higher levels of English are monitored closely longitudinally to ensure the bilingual model being used does lead to true bilingualism. Continued PLD is provided to ensure the reliability of teachers' OTJ. The use of Sutton Park School SPS Language Learning
Achievement Level	SOY (%)	EOY (%)																
Well below	31	7																
Below	69	26																
At	0	64																
Above	0	3																

moderation which allowed teachers to discuss and share their judgements.

- Literacy resources was also shared for teachers to access to help with increasing Writing in the classroom.

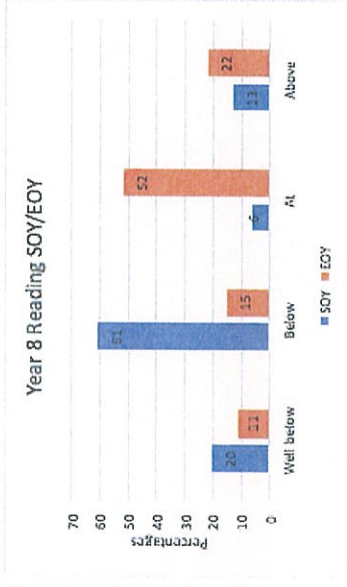
progressions is strengthened.

- A more focused COLs meeting on Writing will be developed through to 2018.

READING

- We continued with the Rainbow Reading programme.
- Teams discussed and addressed the needs of low students in team meetings
- New bilingual education model implemented to support English language development.
- Providing a balanced reading programme for our students.

The SOY (Start of year data) and EOY (End of year data).



In the Year 8 reading data, at the start of the year 81% of students were unlikely to meeting and likely to meet the reading standard. Only 19% of students were at and likely to exceed the standard. At the end of the year 26% of students are well below/below compared to 74% of year 8 students have met the standard.

- In the Year 8 Reading data, the overall teacher judgement (OTJ) for SOY and EOY were nearly the same with only small shifts. For 'well below/below' students, 25% of them did not achieve in the start of the year and the end of the year achievement. In the start of the year data 75% of students were 'likely to meet' and 'likely to exceed' and also at the end of year 75% of students were 'at' and 'above' National standards.

- Continue to work to strengthen teacher OTJ's especially with our 3 beginning teachers, as this needs to continue to ensure decisions made and identification of students is based on good and reliable information.
- Continue to monitor the progress of the students and also to continue to modify programmes for the students. This can be done through updating IEP goals that are achievable.

MATHS:

- Teachers were provided with ongoing intensive PLD through the Pasifika Maths success project
- Team discussed and addressed the needs of low students in team meetings.
- New bilingual education model implemented to support the development of Mathematical knowledge through the use of L1.

The SOY (Start of year data) and EOY (End of year data).



The Year 7 data for Maths shows that 89% of students were unlikely to meet and likely to meet the standard in the start of the year. In the end of year data over half of the students did not meet the standard with only 45% of students achieving the standard.

In Year 7 only 45% of students have reached and achieved the annual aim.

- We need in-depth analysis of the data for Year 7 students. More connection with the school Maths leader to support teachers who need the support.

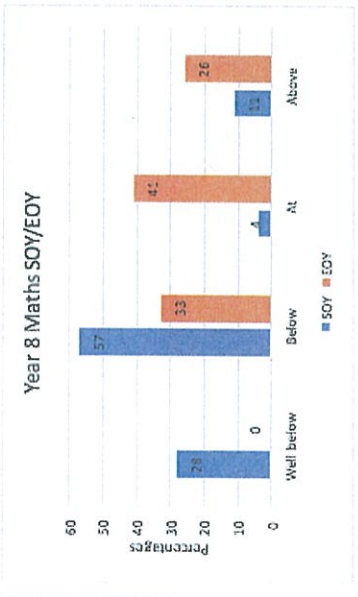
- Discussing the needs of low students and giving them extra support with the help of teacher aides.

The Year 8 students 67% reached and achieved the annual aim.

- The Year 8 students nearly met their annual aim.

- Students remaining below or well below will be closely monitored
- Continue PLD to strengthen teacher OTJ's especially the 3 beginning teachers
- The introduction of the Inquiry process for Maths with the focus on Spirals of Inquiry introduced at the being of 2017.
- For teachers to continuously reflect on their teaching and also reflect on the learning.
- We will continue to use the Spirals of inquiry to go deeper with our target learners in Maths. We will maintain the understanding of the different phases of the Spirals of Inquiry

<p>to help our students to achieve.</p>	<ul style="list-style-type: none"> • More closer monitoring of students achieving in Maths. • Teachers used the strategies of COSDBRICS for the children to achieve stage 4. For students who were at stage 4 to move to the next stage (Year 3's). 	<p>to help our students to achieve.</p>
<p>to help our students to achieve.</p>	<p>to help our students to achieve.</p>	<p>to help our students to achieve.</p>
<p>to help our students to achieve.</p>	<p>to help our students to achieve.</p>	<p>to help our students to achieve.</p>



In the Year 8 Maths data, a large number of Year 8 students 85% of them were unlikely to meet and likely to meet in the beginning of the year. At the end of the year 67% of students achieved the standard.



MINISTRY OF EDUCATION
Tataritanga raraunga

Tataritanga raraunga

Planning for next year:

The Board had expressed their concerns around students not achieving the standards at all levels. The Deputy Principals will be working closely with PLD providers to design a PLD plan that will engage teachers in using a more effective approach into Inquiry learning. We will also be making changes in the Sutton Park school curriculum document to be implemented in Term 1 2018, to make the document user-friendly for all teachers. Bina Kachwalla has been appointed our PLD facilitator from CORE Ed to work alongside the management team, Team Leaders and the teachers around Leadership capability, Maths and the Inquiry process.